Today’s Date: _____ / _____ / _____

Student Name: ______________________________________________

Teacher: _____________________________ Grade: _______________

☐ ABSENCE / LATE

☐ was absent
☐ will be absent
☐ was late to school
☐ will be late to school

On date(s): ________________________________

Due to: ______________________________________

☐ OTHER

____________________________________________________________________

____________________________________________________________________

Parent/Guardian: ________________________________________________

Contact Phone Number: ________________________________

Sign: _________________________________________________________

Today’s Date: _____ / _____ / _____

Student Name: ______________________________________________

Teacher: _____________________________ Grade: _______________

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☐ will be absent
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On date(s): ________________________________

Due to: ______________________________________

☐ OTHER

____________________________________________________________________

____________________________________________________________________

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Sign: _________________________________________________________